



Human Resources

DATE POSTED: SEPTEMBER 15, 2006

REQ. # 06-247

**NOTICE OF JOB OPENING
ST. LUCIE COUNTY BOARD OF COUNTY COMMISSIONERS
EQUAL OPPORTUNITY EMPLOYER**

2300 Virginia Avenue Fort Pierce, FL 34982 – 5652

Telephone (772) 462-1546 Jobline (772) 462-1967

<http://co.st-lucie.fl.us>

This position must be posted for at least five (5) working days from 09-15-2006 TO 09-22-2006, but will remain open until filled.

DEPARTMENT/DIVISION
PUBLIC WORKS ADMINISTRATION
POSITION AVAILABLE
STORMWATER PROGRAM COORDINATOR
OF OPENINGS
1
STARTING SALARY
\$46,232.99/SALARY
COMMENTS
DRIVING POSITION
VETERANS PREFERENCE
It is the policy of St. Lucie County to give preference to eligible veterans and spouses of veterans in appointment and retention in county employment positions in accordance with Chapter 295, Florida Statutes, and Chapter 22VP-1, Florida Administrative Code. Copies of Chapter 295 and Chapter 22VP-1 are available for review in the Human Resources Department.

JOB CODE: 643
PAY GRADE: 23
SALARY: \$46,232.99 - \$73,462.90
STORMWATER PROGRAM COORDINATOR

MAJOR FUNCTION:

Senior professional position responsible for managing, planning, organizing, coordinating, and directing a comprehensive administrative program of a very broad scope.

Reports directly to the Public Works Director

KNOWLEDGE:

Employees in this class are responsible for administrative functions requiring: knowledge of the principles and techniques of planning, management and scheduling as they relate to Public Works projects. Knowledge of budgeting, procurement, and public information and computer skills required to implement Public Works projects and programs. Knowledge of principles and practices in the field of water quality management and stormwater management.

ABILITY:

Ability to plan and execute comprehensive programs for stormwater management. Ability to interpret and apply Federal, State, and local policies, procedures, laws and regulations. Ability to establish and maintain cooperative working relationships with multiple teams to execute comprehensive programs. Ability to communicate clearly and concisely, orally and in writing, and to make presentations to the Board of County Commissioners.

ESSENTIAL JOB FUNCTIONS:

Assists the Public Works Director in planning coordinating, managing, and directing a comprehensive Stormwater Program to comply with State and Federal laws and regulations governing the National Pollutant Discharge Elimination System (NPDES) Program.

Plans and manages local programs to implement County goals and objectives in protecting, restoring, and enhancing the St. Luce River, the Indian River Lagoon, and the Savannas, meeting local flood control needs and protecting overall water resources.

Develops & maintains the necessary reports and records to achieve compliance with the County NPDES programs and projects to fulfill the goals and policies of the County NPDES Program and Comprehensive Growth Management Plan.

Performs related work as required.

ESSENTIAL PHYSICAL SKILLS:

Occasional walking and standing. Ability to occasionally lift up to 30 pounds. Ability to communicate concisely, orally and in writing. Use of both hands and fingers with dexterity. Good vision and hearing with or without correction.

ENVIRONMENTAL CONDITION REQUIREMENTS:

Work both inside and outside the office.

WORK HAZARDS:

Working in areas while construction operations are occurring. Possible vision dysfunction due to heavy computer work.

SAFETY EQUIPMENT USED OR NEEDED:

Possible safety equipment is; a hard hat, etc...while inspecting construction sites. Safety vest to be worn when exposed to traffic.

EDUCATION:

Four year degree from an accredited college or university in Environmental Science, Chemistry, Engineering. Biology, Hydrology or related field.

EXPERIENCE:

Five years of progressively responsible experience in stormwater management, environmental resources, water quality science, or a closely related field. Registration as an engineer in the State of Florida, or a related post graduate degree is highly desired
A comparable amount of training or experience may be substituted for the minimum qualifications.

LICENSE, CERTIFICATION OR REGISTRATION:

Possession of a valid Florida Drivers License and good driving record are required.

Union	Non-Union ✓	Exempt ✓	Non-Exempt
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